

Regular Board Meeting Minutes April 15, 2025 7:00pm

Chair	Jim Sipe
Supervisor	Ryan Sunquist
Supervisor	Dan Peine
Treasurer	Angela Niebur
Clerk	Molly Weber

Others in attendance were: Troy Gilchrist, Katie and Eric, Matt Belanger, Ashley and Jason Gergen.

This meeting was called to order by Jim Sipe, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Dan Peine made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Ryan Sunquist seconded it. Motion carried.**

PUBLIC COMMENT

- Deputy stated to watch speed with the construction. They are trying to get staffing for the new mental health housing unit in Hastings which is the 2nd in the nation.

PRESENTATION

- Township Attorney – Troy Gilchrist
 - **JPA with Sheriff** – township would have to insure the law enforcement liability and we don't have that. A lot of money could rise out of this. Risk management at the County is not willing to change this in the JPA. All the Sheriff would do is issue a citation. The risk versus what we are getting is not worth it. We could civilly enforce it: 1. Write a letter, 2. Attorney write a letters, 3. Take them to civil court if they do not comply or onto criminal court. Township attorney would like the Town to send a couple letters, then he will send one.
 - **Cannabis** – Licensing could be retained by State. Better to send to the County so they do inspections and such. We do not have law enforcement to do this. Troy will draft a resolution to adopt for registration. Township needs to amend the Zoning Ordinance to allow cannabis, if not we are in violation. Could maybe create a commercial district and list what uses are allowed in this district. Troy advises adopting the resolution tonight.
 - Send resolution to Teresa at the County
 - Fill out OCM information
 - Zoning Ordinance for May meeting plus the Fee Schedule – Planning Commission will need to amend the Ordinance and have a Public Hearing
 - **Annexation with City of Hampton** – City wants to annex 80 acres from the Township. By Ordinance the City can annex 120 acres but it must about the Township. Owner must want to go in. It is tough for the Township to fight this and not much we can do about it.
 - **Wage Information** – Do not need to post wage policy schedule.
- Victoria Ranua & Matthew Belanger – FREE Well Water Testing – Matthew gave a presentation that Hampton Township can do free well testing. Participation has been very low so far. Can buy a carbon filter if worried about PFAS.

ROAD REPORT- Otte Excavating

- **2025 Chloride** ~ requested end of May – FYI – Board would like to know what the reasoning for the 4% fuel surcharge is.
- **Road Stabilization BaseBind** – The Board is not interested in this.
- **Ditch on 225th and Lewiston** – **Dan Peine made a motion to approve \$400. to Mike Wagner upon receipt of bill. Ryan Sunquist seconded. Motion carried.**
- **New Contract** – contract expires April 15, 2025 – Jim Sipe signed contract and gave to Jason and he will return our copy.

PLANNING COMMISSION SYNOPSIS

- Jason & Ashley Gergen
 - PID#17-02100-51-013
 - 12 acres
 - New Construction Home
 - Parcel Split has Been Approved by County

Matt Bester made a motion to approve Jason and Ashley Gergen for their new construction home on PID#17-02100-51-013 since they meet all their setbacks. Casondra Schaffer seconded. Motion carried.

Jim Sipe made a motion to approve new construction home for Jason and Ashley Gergen. Dan Peine seconded. Motion carried.

OLD BUSINESS

- Len Schrader/Henley McNulty – Minnesota Fire Engine Club – nothing new
- Saeed Kanwar (Project Manager) email about replacement of Bridge L3285 on Inga Avenue – signed Easements taken to the County to be recorded – bridge has now been solicited for bids – still taking bids
- VRWJPO email about Model Ordinance and Local Updates – anything to report-permitting now just for one acre or more – Jim attended a meeting last week. Still working on their ordinance-talk about permit if disturb more than one acre.

NEW BUSINESS

- Elections Email ~ Mail Balloting Option – Board is not interested at this time.
- Elections Email ~ Dakota County Voting Equipment Update - FYI
- Officer List ~ Board Make Corrections and Clerk Send to MAT – this was sent back to MAT
- Angela Neibur ~ Treasury Report – FYI deadline is 04.30.25

FYI

- Dakota County Soil and Water 2025 Tree Sale Guide - FYI
- Dakota County Hampton Township Update - FYI
- NCRWMO Next Meeting for Board of Managers is Wednesday April 16, 2025 @ 7pm at Douglas Town Hall - FYI
- Dakota County Emergency Management Training Series - FYI
- Dakota Electric Rate Increase Notice - FYI
- AG Preserve ~ 1 resident this year who must contact clerk so application can be approved at May meeting for June 1st filing deadline at Dakota County - FYI
- Permits ~ none

OTHER BUSINESS-Board Members Only

The board will sign the Minutes and the Treasurers Report

Jim Sipe made motion to authorize Otte's to repair and plant seed around the Town Hall not to exceed \$7,000. Dan Peine seconded. Motion carried.

Jim Sipe made a motion to approve resolution 2025-01 Resolution Consenting To Dakota County Registering Cannabis Businesses Within Hampton Township. Ryan Sunquist seconded. Motion carried.

Jim Sipe made a motion needing approval signing checks 6993 to 7005 and approve claims list and to approve the March 18, 2025 Board Meeting Minutes. Dan Peine seconded. Motion carried.

Jim Sipe, Angie Niebur and Molly Weber signed the checks.

Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Jim Sipe made a motion to adjourn the meeting at 8:32pm. Dan Peine seconded. Motion carried.

Date Signed: 5-20-25

Supervisor: [Signature]

Clerk: [Signature]

Hampton Township Treasurer's Report

April 2025 (May 20, 2025 Meeting)

4/1/25	Beginning Checkbook Balance:		\$83,890.13
	Income		
4/30/25	ICS Interest		\$99.12
4/30/25	Total Income		\$99.12

Check #	DISBURSEMENTS:		
6993	Angela Niebur	Treasurer Salary	\$609.85
6994	Molly Weber	Clerk Salary	\$1,904.32
6995	Greater MN Gas	Natural Gas	\$63.11
6996	Dakota Electric	Statement Date 3-26-25	\$39.54
6997	Otte Excavating	Road Maintenance	\$4,625.00
6998	Town Law Center	Bill 500 from 4-1-25	\$96.00
6999	Northfield Wifi	Internet and Phone	\$34.99
7000	Mark Rauchwarter	Website Charges	\$90.00
7001	O'Rourke Media Group	Invoice 405894	\$31.67
7002	Dakota County Assoc Townships	Township Dues 2025	\$225.00
7003	Dakota County Assoc Townships	2024 JPA Pump Maintenance Dues	\$1,086.00
7004	MN Assoc of Townships	Spring Short Course Training	\$75.00
7005	Angela Niebur	Reimbursement- Toner, Microsoft Office	\$476.83
4/30/25	TOTAL DISBURSEMENTS:		\$9,357.31

4/30/25	Ending Checkbook Balance	\$74,631.94
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Ending checkbook balance	\$74,631.94
plus checks not in (6) plus EFT	\$5,064.98
equal ICS Statement Balance 4/30/2025	\$79,696.92

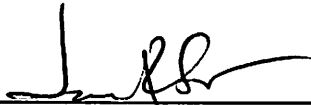
Checks not in: 6927- \$115.44, 6969- \$196.24, 6973-\$387.87,
6981- \$1904.32, 7002- \$225.00, 7003-
\$1086.00, EFT \$1150.11

ICS Shadow Money Market Account (980085755)

4/1/25	Beginning Savings Balance	\$197,134.84
4/30/25	Interest Earned	\$413.59
4/30/25	Ending Savings Balance	\$197,548.43

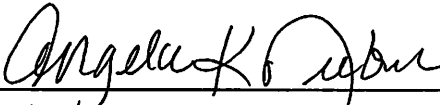
Escrow Account (000080034306)

			\$39,250.00
1/1/22	Dakota Electric		\$1,500.00
4/28/22	Garrison Endress		\$2,000.00
5/27/22	Dakota Electric for Julia Filoteo		\$2,820.00
8/30/22	Lorenzen/Lippert		\$2,000.00
9/29/22	Dakota Electric		\$1,680.00
9/29/22	Angela Niebur		\$2,000.00
12/29/22	Angela Niebur	2,000	
2/27/23	PCI Roads LLC		\$2,000.00
3/30/23	CAN,LLC		\$1,000.00
4/27/23	En Engineering LLC		\$1,000.00
9/27/23	Dakota Electric		\$1,000.00
10/30/23	Dakota Electric		\$1,000.00
11/30/23	Dakota Electric		\$1,000.00
11/30/23	JSI Engineering		\$1,000.00
2/27/24	Paul/Lorri Gergen		\$2,000.00
4/23/24	Paul/Lorri Gergen	2,000	
5/30/24	Dakota Electric		\$1,000.00
6/28/24	Dakota Electric		\$1,000.00
4/30/25	Agree w/statemeent	Total	\$59,250.00



Jim Sipe, Board Member

5/20/25
5/20/2025



Angela Niebur, Treasurer

5/20/2025
5/20/2025